



# Agenda

## Danvers Rail Trail Advisory Committee

**Time:** Thursday February 16, 2023 – 6:00 PM

**Note Location:** Carriage House, Endicott Park

POSTED  
FEB 13 2023 9:04 AM  
TOWN CLERK DANVERS  
SPJ

The public is invited to attend. Contact [info@danversrailtrail.org](mailto:info@danversrailtrail.org) for more information.

- Approval of RTAC meeting minutes from January 19, 2023.
- New Business
  - Comments from public and RTAC
  - Earth Day Clean Up – Saturday April 22? (all)
  - Citizen question regarding if extension is open and signs (Tyler)
  - Citizen comment regarding a car on the trail (all)
- Current/Recent Business
  - February 18 Chocolate Walk Preparation (all)
  - Mile Marker Renewal mailing status (Mark and Larry)
  - Status of new MM Decals (Scott)
  - Senior Tax Rebate for Volunteering? (Larry)
  - Update from the town - e.g., Pickering crossing, northwest extension, flooding at 3.6. (Tyler)
- Reminder for March and April 2023 meetings
  - Defining the Extension name, Mile Markers, Kiosks, other signs – Paul follow up with Danvers
  - Sign for addressing e-Bike speeding and courtesy – move to 2023 for discussion – Tom Powers
  - Planter program (Mark)
  - Markings on Putnamville Park bridge
- Friends of Danvers Rail Trail Finance Update
  - Account Update (Larry)
  - 2022 Tax Preparation Plans (Larry)
- Set next meeting date and location
  - March 16, 6:00 pm, Carriage House?

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## Open/Assigned and Recently Completed Maintenance Items

### 2023 Danvers Rail Trail Maintenance Task List

Date	Task	Status	Task	Approx. MI	Type	Work Party/Plan	Date Complete
5/5/15	46	Done	Improve drainage north of Wenhams St (S of the Cut)	3.5 - 3.6	Maintenance	Work Party/Plan	
11/17/16	219	Assigned	Asphalt or stone dust to address washouts at Collins St N, Holten St S, Pickering St S, Oak St N, Dentist crossings	0.9 & 2.2	Maintenance	Thank you DPW DPW to address open items. Dentist office addressed 2020.	1/13/23
3/19/18	364	Deferred	Address public parking situation at Agway	3.5	Maintenance	With Planning.	
11/10/20	830	Open	Evaluate pedestrian beacons at Chestnut St	2.5	Improvement	TBD	
1/1/22	831	Assigned	2023 Ongoing management of donations, bills, and bookkeeping	All	Finance	Larry Perrault. Deposit checks, pay invoices, reporting, etc	
1/1/22	832	Assigned	2023 Ongoing website, Facebook, Instagram and mobile app management and updates; info replies; etc	All	Communication	Mark Jones. Post stories and photos. Update sponsor info. Update software. Manage emails. Paul content creation	
11/30/22	900	Assigned	Contact Jason Gonzalez ( <a href="mailto:jason.gonzalez@rail.com">jason.gonzalez@rail.com</a> ) and at Rotary regarding help 2023 Earth Day		Maintenance	Paul	
1/1/23	903	Assigned	2023 Mile Marker Renewal USPS mailings	All	Communication	Larry, Mark, Paul	
1/1/23	904	Done	First Day Walk	2.0	Communication	Charley, Larry, Paul, Nancy, Karen W	1/1/23
1/1/23	905	Open	Chocolate Walk	2.0	Communication		
1/1/23	906	Assigned	Earth Day Clean Up planning for April	All	Maintenance	Paul and Mark	
1/1/23	907	Assigned	Install pedestrian paddle at Pickering St crossing April	1.8	Maintenance	Paul. Installed 4/5/2022	
1/1/23	908	Assigned	Set up potty service and install April		Maintenance	Larry, Mark, Paul, Nancy, Joe	
1/1/23	909	Assigned	Prep tractor for spring		Maintenance	Charley	
1/1/23	910	Assigned	Remove snow stakes at Church and Dentist lot April		Maintenance	Paul	
1/5/23	911	Open	Repair fence at PP entrance. Blown over during windstorm	3.5	Maintenance		

2/6/2023

Projects completed in 2023  
Projects completed in 2022  
Projects completed in 2021

Count  
2  
70  
131

Hours  
531  
531  
722

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