



Agenda

Danvers Rail Trail Advisory Committee

Time: Thursday March 16, 2023 – 6:00 PM

Note Location: Carriage House, Endicott Park

POSTED

MAR 13 2023

230P JV
TOWN CLERK DANVERS

The public is invited to attend. Contact info@danversrailtrail.org for more information.

- Approval of RTAC meeting minutes from February 16, 2023.
- New Business
 - Comments from public and RTAC
 - Committee member reappointment (Tyler)
 - Danvers 7-Miler Sunday, 4/16, 10:00 am start time at Pine Street (Tapley Park) – volunteers?
 - Western Cycle weekly food truck idea (Jamie)
 - Dates and prices for seasonal potties (all)
- Current/Recent Business
 - Chocolate recap and comments (all)
 - Earth Day Clean Up plans – Saturday April 22 (all)
 - Mile Marker Renewal mailing status (Mark and Larry)
 - Status of new MM Decals (Scott)
 - Update from the town - e.g., Pickering crossing, northwest extension, etc. (Tyler)
- Reminder for April 2023 meeting
 - Defining the Extension name, Mile Markers, Kiosks, other signs – Paul follow up with Danvers
 - Sign for addressing e-Bike speeding and courtesy (Tom Powers)
 - Markings on Putnamville Park bridge (Elaine)
- Adjourn RTAC
- Friends of Danvers Rail Trail Update
 - Bylaws and membership
 - Account Update (Larry)
 - 2022 Tax Preparation Plans (Larry)
- Set next meeting date and location
 - April 20, 6:00 pm, Carriage House?

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Open/Assigned and Recently Completed Maintenance Items

2023 Danvers Rail Trail Maintenance Task List

3/11/2023

Date Added	Task	Status	Task	Approx. MI	Type	Work Party/Plan	Date Complete
5/5/15	46	Done	Improve drainage north of Weaham St (S of the Cut)	3.5 - 3.6	Maintenance	Thank you DPW	1/13/23
11/17/16	219	Assigned	Asphalt or stone dust to address washouts at Collins St N, Holten St S, Pickering St S, Oak St N, Dentist crossings	0.9 & 2.2	Maintenance	DPW to address open items. Dentist office addressed 2020.	
11/10/20	830	Open	Evaluate pedestrian beacons at Chestnut St	2.5	Improvement	TBD	
1/1/22	831	Assigned	2023 Ongoing management of donations, bills, and bookkeeping	All	Finance	Larry Perrault. Deposit checks, pay invoices, reporting, etc	
1/1/22	832	Assigned	2023 Ongoing website, Facebook, Instagram and mobile app management and updates, info replies, etc	All	Communication	Mark Jones. Post stories and photos. Update sponsor info. Update software. Manage emails. Paul content creation	
11/30/22	900	Assigned	Contact Jason Gonzalez (jason.gonzalez@rotary.com) and at Rotary regarding help 2023 Earth Day		Maintenance	Paul	
1/1/23	903	Assigned	2023 Mile Marker Renewal USPS mailings	All	Communication	Larry, Mark, Paul	
1/1/23	904	Done	First Day Walk	2.0	Communication	Charley, Larry, Paul, Nancy, Karen W	1/1/23
1/1/23	905	Open	Chocolate Walk	2.0	Communication		
1/1/23	906	Assigned	Earth Day Clean Up planning for April	All	Maintenance	Paul and Mark	
1/1/23	907	Assigned	Install pedestrian paddle at Pickering St crossing April	1.8	Maintenance	Paul. Installed 4/5/2022	
1/1/23	908	Assigned	Set up potty service and install April		Maintenance	Larry, Mark, Paul, Nancy, Joe	
1/1/23	909	Assigned	Prep tractor for spring		Maintenance	Charley	
1/1/23	910	Assigned	Remove snow stakes at Church and Dentist lot April		Maintenance	Paul	
1/5/23	911	Open	Repair fence at PP entrance. Blown over during windstorm	3.5	Maintenance	Scott to order.	
2/16/23	912	Open	Replace MM 0.0 Post	0.0	Maintenance	Barbara Santorella	2/17/23
2/17/23	913	Done	Trash pick up	NW 2.5	Maintenance		

Projects completed in 2023
 Projects completed in 2022
 Projects completed in 2021
 Projects completed in 2020
 Projects completed in 2019

Count Hours
 3 531
 70 531
 131 722
 157 744
 104 814

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