

Danvers Council on Aging

Board of Directors Meeting

May 18, 2023

Present: Gerri Cosgrove, CR Lyons, Marge Leonard, Sandra Ciruolo, Larry Chisholm and Director, Pam Parkinson

Excused: David Mills & Don Gates

Geri Cosgrove called the meeting to order at 3:10pm.

Minutes of March 23, 2023, were reviewed. CR Lyons moved to accept the minutes. Marge Leonard seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed the March & April 2023 fiscal updates with board members. The \$11,000 from TNC for Uber receipts has not yet been added into the transportation revolving account. We hope to receive it before the end of the fiscal year.

New Business:

Assistant Director Update: We had two applicants, one of which is very qualified for the position. The other applicant withdrew her interest. We have interviewed seven people for the position. Paula Corcoran has been offered the Assistant Director position but is still awaiting the arrival of an official offer letter.

When Pam retires, they will look at the Director position. The Program Coordinator position will now be open. We are currently 60% understaffed.

Old Business:

We had our Volunteer Recognition event, and it was very successful.

The Social Seniors program has been increasing in participants in the program, however, we are down two staff for the program.

We are looking for two additional van drivers.

Age Span will be taking over the Title 3C Nutrition Program. Pam will meet with Meals on Wheels drivers on Tuesday, May 30th to discuss changes which will take effect in July. Age Span will have someone come in and manage the lunch site at the senior center.

Friends of the DCOA Report:

Report of the FDCOA Annual Meeting: The FDCOA board gave out two \$500 scholarships and ten \$200 scholarships. Currently the membership is at 416. Dan Bennett will remain as Chairman and Atty Arthur Skarmeas will be Vice Chairman. Lew Hathaway is stepping off the FDCOA Board.

We need two new vans. The application process with MARTAP starts in July.

Larry Chisholm motioned to adjourn the meeting. CR Lyons seconded the motion. All were in favor and the meeting was adjourned at 3:30pm. The next meeting is scheduled for Thursday, June 22nd at 3pm.

Submitted by:

Lorene Machado for
CR Lyons, Secretary