



# Town of Danvers Planning Board

1 Sylvan Street, Danvers, Massachusetts 01923 | p: 978-777-0001

[www.danversma.gov](http://www.danversma.gov)

## Planning Board Members:

James Sears, Chair  
Louis George, Clerk  
Torey Adler  
Jean Hartnett  
Tim Spittle

## **Location: Danvers Senior Center and Remote Participation**

**June 13, 2023**

**7:00 p.m.**

**MINUTES**

James Sears called the meeting to order at 7:00PM.

Board members present: Louis George (acting Chair-remote attendance), Tim Spittle, Jean Hartnett, Torey Adler (acting Clerk)

Board members absent: James (Jim) Sears

Staff present: Joshua Morris

Louis George called the meeting to order at 7PM.

*Chatham Estates Subdivision (Map 015, Lot 027) - establishment of Tripartite Agreement and the release of the covenant for the subdivision requested by Chatham Estates, LLC c/o Darrell Sanders, Manager.*

John Colantoni – reviewed Tripartite Agreement and work that is left to be done. Submitted costs for project to be completed; Town Engineering provided their figures for project to be completed. In agreement with Engineering.

Board – recommended amount to complete \$591,975.24 and estimated completion December 31, 2024.

Board (Hartnett)-no questions.

Board (Spittle)-no questions.

Board (Adler)-no questions.

Board (George)-to staff-protocol; release of covenant and then creation of tripartite? Tripartite to be read into record? To Mr. Colantoni-completion sooner than 2024?

Staff-accepting tripartite agreement between board, developer, bank. Then releasing covenant. All in one motion. Just motion will suffice.

John Colantoni-plan to be finished by December, 2024 if not prior.

Staff-no public comments or questions.

Board (Adler)-read motion aloud into record.

Board (Hartnett)-Second.

All in favor. Motion carries.

### ***Minutes***

Motion to approve April 25, 2023 minutes made by Tim Spittle. Seconded by Jean Hartnett. All in favor. Approved. Torey Adler abstained as he was not present at that meeting.

Motion to approve May 30, 2023 minutes made by Tim Spittle. Seconded by Jean Hartnett. All in favor. Approved.

Staff-next meeting June 27, 2023. Site plan application for 103 Newbury Street. After that, would be July 25 meeting; as of meeting date, formal application has not been submitted, but am anticipating a submittal. Reviewed upcoming meeting dates and if anyone has scheduling conflicts.

Motion to adjourn made by Torey Adler. Seconded by Jean Hartnett. All in favor. Meeting adjourned at 7:35.