

Danvers Council on Aging
Board of Directors Meeting

June 22, 2023

Present: Gerri Cosgrove, CR Lyons, Marge Leonard, Don Gates, Larry Chisholm, Elaine Hegan and Director, Pam Parkinson

Excused: David Mills & Sandra Ciruolo

Geri Cosgrove called the meeting to order at 3:00pm.

The Board welcomed Elaine Hegan who wanted to join the DCOA Board and fill a vacancy seat.

Minutes of May 18, 2023, were reviewed. CR Lyons moved to accept the minutes. Don Gates seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed the fiscal update for May with the board. The Shapiro Adult Day contract has added additional clients at \$19 per ride. Element Care has increased from \$10 to \$20 per ride. Pam and Lorene will do an analysis as to where we are now compared to where we were after covid and have that information available at the September meeting.

New Business:

The Social Seniors had a covid outbreak, so the program was cancelled for two days (Thursday and Friday) to help stop the spread. Monday was a holiday and we have not had any other people test positive since.

Maureen Howlett left her position as Assistant Director last October 2022. We offered the job to Paula Corcoran. Paula has been an employee for 30 years. Paula's previous Program Coordinator position is now open.

Starting 7/1/23, we no longer manage the Meals on Wheels Nutrition program. We don't have to worry about delivering four routes, thirty meals on average per route if a driver is out sick and we no longer will have to pull in staff to cover for this program. The Congregate Meal site will continue at the Center. Pam spoke to Age Span and our current contract for this program runs through September 30th, 2023. This will add money into our budget because we won't be paying for a Nutrition Coordinator position or salary and mileage for Meals on Wheels drivers. This will give us a little wiggle room in our budget.

We are back doing Memory Café's. The next one will be held on Wednesday, July 12th. Tony Malioneck will be the entertainment.

The Social Seniors program is still short staffed. We were able to get two students from Danvers High School for the summer to help in the Social Senior's program. Danvers High School took students and had an application process and got a grant to pay for students to work for the town during the summer. Each student can work 300 hours over the summer months.

Geri Cosgrove asked about Patio Parties. Pam said we are going to be doing them again. Marge Leonard asked when will the parties start. Pam said they will start the Wednesday after the 4th of July week, July 12th. Paula will be in touch with local nursing homes to sponsor the entertainment. Pam is looking into adding transportation for the parties during the

summer. Elaine Hegan asked if the Senior Center pays for the entertainment. Pam said no that the local nursing homes sponsor the entertainment.

We will be applying for two new vans through the State Grant Program. Pam will be going through the application process, and she is hoping to get two new vans. Pam said the town may be able to pay 20% funding for the vans and FDCOA board will pay the remaining 80% of funding.

Don asked if the \$100,000 money left for the Café program, we have been able to use. Pam said no we have not.

Friends of the DCOA Report:

It was reported at the Friends of the Danvers Council on Aging Annual meeting that the board gave out ten \$200 scholarships and two \$500 scholarships. CR Lyons asked if you have to pay to be a member of the FDCOA and Pam said yes. The minimum is \$25 per year.

Marge Leonard motioned to adjourn the meeting. Larry Chisholm seconded the motion. All were in favor and the meeting was adjourned at 3:45pm. The next meeting is scheduled for Thursday, September 21st at 3pm.

Submitted by:

Lorene Machado for
CR Lyons, Secretary