



ZONING BOARD APPLICATION

TOWN OF DANVERS ZONING BOARD OF APPEALS
1 SYLVAN STREET, DANVERS, MASSACHUSETTS 01923

INSTRUCTIONS: The following must be compiled and submitted with the application:

- Project plan (drawn to scale, dimensionally accurate, and folded)
- Property deed
- Floor plans, plot plans and topographic maps (if applicable)
- Signed Publishing Agreement form
- A narrative explaining the relief requested. The narrative should include detailed facts and information that serve to support the request.

SUBMISSION:

- Eight (8)¹ hard copies of the application and above attachments compiled into packets.
- One electronic copy of the application and above attachments emailed to Emily Beatrice at ebeatrice@danversma.gov**

*ZBA FORMS, INSTRUCTIONS, DEADLINES, AND ZONING BYLAWS CAN BE FOUND ON THE WEBSITE
www.danversma.gov/departments/zoning-board-appeals/*

STREET ADDRESS: _____

OWNER:

NAME: _____

ADDRESS: _____ CITY/STATE/Zip: _____

PHONE: _____ EMAIL: _____

ASSESSORS MAP _____, LOT _____ CURRENTLY ZONED: _____

CURRENT USE _____ PROPOSED USE: _____

SIGNATURE: _____

(or attach written authorization to represent)

APPLICANT: (if representing the owner)

NAME: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

PHONE: _____ EMAIL: _____

SIGNATURE: _____

¹ 25 copies required for Comprehensive Permits

ON THE APPROPRIATE LINE(S) BELOW, PLEASE INDICATE THE APPLICABLE FORM(S) OF RELIEF REQUESTED AND THE SPECIFIC SECTION(S) OF THE ZONING BY-LAW WHICH APPLY.

1) **VARIANCE:** LIST EACH SPECIFIC PROVISION OF THE DANVERS ZONING BY-LAW FROM WHICH RELIEF IS REQUESTED:

2) **SPECIAL PERMIT:** LIST EACH SPECIFIC PROVISION OF THE DANVERS ZONING BY-LAW FROM WHICH RELIEF IS REQUESTED:

3) **FINDING:** LIST EACH SPECIFIC PROVISION OF THE DANVERS ZONING BY-LAW FROM WHICH RELIEF IS REQUESTED:

4) **APPEAL:** YOU ARE APPEALING THE DECISION OF _____ BECAUSE

5) **COMPREHENSIVE PERMIT:** EXPLAIN IN DETAIL. PLEASE BE SPECIFIC. USE SEPARATE SHEETS IF NEEDED.

COMMUNITY NEWSPAPER

The Citizen Herald

Legal Notice Department

Phone: 781-433-7902

Fax: 781-433-1702 or 781-453-6650

Legals@wickedlocal.com

DATE: _____

The Application that I am submitting to the:

Conservation Commission

Planning Board

Historic Districts Commission

Zoning Board of Appeals

Preservation Commission

Legal notice(s) will be submitted to the Citizen Herald for publication. I hereby acknowledge responsibility for payment of the required legal notice(s). I will be billed separately by **Gate House Media** on behalf of the Citizen Herald.

Signature

Printed name

Address

City/State/Zip

Telephone Number

Email Address

Note: A delay in the publication of the legal notice may cause a delay in the opening of the public hearing.